



The Circle, 33 Rockingham Lane
Sheffield
S1 4FW

Tel: 0114 253 6703

www.citizensadvicesheffield.org.uk

Advice worker

£25,250 per annum

Job reference: **AW5 12-18**

Do you want to be part of an exciting new project to welcome refugees into Sheffield? SPRING, Sheffield Project for Refugee Integration & Growth, is a European funded initiative that will offer holistic support to empower and enable refugees to meet their potential and integrate into the local community.

As a key partner and responsible for the delivery of the advice service component of this project, Citizens Advice Sheffield wants to appoint an experienced advice worker to be deployed to SPRING and working alongside our partners within City Of Sanctuary Sheffield. Our ideal candidate would have significant knowledge and experience in the delivery of advice and information, particularly in relation to welfare benefits and a sound understanding of the advice needs of refugees together with a passion for excellence in customer service.

For an informal discussion about the post, please contact Joanne Abdulla, Head of Advice on 0114 2536703

For an application pack (no CVs accepted) please go to:

www.citizensadvicesheffield.org.uk

or email:

applications@citizensadvicesheffield.org.uk quoting the job reference AW5 12-18

Salary: £25,250 per annum, a 35 hour working week and a benefits package including 25 days annual leave (excluding bank holidays) and an employee assistance scheme.

The closing date for completed applications is: **9am on Wednesday 12th December 2018 with interviews taking place on Tuesday 18th December 2018**



Citizens Advice Sheffield is the operating name of Sheffield Citizens Advice and Law Centre Ltd
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