

Volunteer Diversity Monitoring form

Citizens Advice Sheffield is committed to providing equal opportunities and fair treatment for all people volunteering with us, regardless of age, disability, gender re-assignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

In order to achieve these aims we have a policy of monitoring the diversity of people who apply to be volunteers in the service. Please help us by providing the following information. All information will be treated confidentially and recorded and used in accordance with the General Data Protection Regulations. Full details of our privacy policy can be found on our website at <https://citizensadvice-sheffield.org.uk/wp-content/uploads/2018/05/Information-and-data-protection-privacy-policy.pdf>.

This information will not affect your application.

Your Age

Under 25 25-44 45-64 65-75 75+

Gender

Male Female Transgender

Disability

Do you consider yourself to be disabled or to have a long term condition?

Yes No

Sexual Orientation

Prefer not to say Gay man Bisexual
 Heterosexual / Straight Gay woman / Lesbian Other

Religion or Belief

- Prefer not to say
- Atheist / no religion
- Buddhist
- Christian

- Hindu
- Jewish
- Muslim
- Sikh

Other
Please describe...

Ethnic Group

White

- English / Welsh / Scottish
Northern Irish / British
- Irish
- Irish Traveller / Gypsy
- Other White
Please describe:

Asian / Asian British

- Bangladeshi
- Chinese
- Indian
- Pakistani
- Other Asian
Please describe:

Black / Black British

- African
- Caribbean
- Other Black
Please describe:

Mixed/Multiple Ethnic Groups

- White and Black
Caribbean
- White and Black African
- White and Asian
- Other Mixed
Please describe:

Other Ethnic Group

- Arab
- Other Ethnic Group
Please describe:

How did you hear about this opportunity?

General Data Protection Regulation Data Protection Act

As part of the recruitment procedure we may collect and store sensitive personal data about you. We are required by law to obtain your consent to such data being recorded. Please confirm your consent by signing below.

It is our policy to store data relating to recruitment procedures. Any information of this nature will be treated confidentially. Sensitive personal data is defined as information relating to any of the following: racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexuality or sex life, offences and/or convictions. For the purposes of the Act the Data Controller is Sheffield Citizens Advice and Law Centre, operating as Citizens Advice Sheffield. We are regulated by the Information Commissioner's Office under ICO reference ZA019728 and we will process your personal data in accordance with the law. Full details of our Privacy Policy can be found [here](#)

I give my consent to sensitive personal information being recorded and stored.

Signed:

Date:

Please return this form with your application form:

By email: volunteering@citizensadvicesheffield.org.uk

By post: Volunteer Applications, Citizens Advice Sheffield, 2nd Floor, Furnival House, 48 Furnival Gate, Sheffield S1 4QP