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**Volunteer Diversity Monitoring form**

Citizens Advice Sheffield is committed to providing equal opportunities and fair treatment for all people volunteering with us, regardless of age, disability, gender re-assignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

 In order to achieve these aims we have a policy of monitoring the diversity of people who apply to be volunteers in the service. Please help us by providing the following information. All information will be treated confidentially and recorded and used in accordance with the General Data Protection Regulations. Full details of our privacy policy can be found on our website at <https://citizensadvicesheffield.org.uk/wp-content/uploads/2018/05/Information-and-data-protection-privacy-policy.pdf>.

**This information will not affect your application.**

**Your Age**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Under 25 |  | 25-44 |  | 45-64 |  | 65-75 |  | 75+ |

**Gender**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Male |  | Female |  | Transgender |

**Disability**

**Do you consider yourself to be disabled or to have a long term condition?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Yes |  | No |  |  |

**Sexual Orientation**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Prefer not to say |  | Gay man |  | Bisexual |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Heterosexual / Straight |  | Gay woman / Lesbian |  | Other |

**Religion or Belief**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Prefer not to say |  | Hindu |  | OtherPlease describe... |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Atheist / no religion |  | Jewish |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Buddhist |  | Muslim |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Christian |  | Sikh |  |  |

**Ethnic Group**

|  |  |  |
| --- | --- | --- |
| **White** | **Asian / Asian British** | **Black / Black British** |
|  | English / Welsh / Scottish / Northern Irish / British |  | Bangladeshi |  | African |
|  |  |  |  |  |  |
|  | Irish |  | Chinese |  | Caribbean |
|  |  |  |  |  |  |
|  | Irish Traveller / Gypsy |  | Indian |  | Other Black Please describe: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Other White Please describe:  |  | Pakistani |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  | Other Asian  Please describe: |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

|  |  |
| --- | --- |
| **Mixed/Multiple Ethnic** **Groups** | **Other Ethnic Group** |
|  | White and Black Caribbean |  | Arab |
|  |  |  |  |
|  | White and Black African  |  | Other Ethnic Group Please describe: |

|  |  |  |
| --- | --- | --- |
|  | White and Asian |  |

|  |  |  |
| --- | --- | --- |
|  | Other Mixed Please describe:  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

**How did you hear about this opportunity?**

|  |
| --- |
|  |

**General Data Protection Regulation Data Protection Act**

As part of the recruitment procedure we may collect and store sensitive personal data about you. We are required by law to obtain your consent to such data being recorded. Please confirm your consent by signing below.

It is our policy to store data relating to recruitment procedures. Any information of this nature will be treated confidentially. Sensitive personal data is defined as information relating to any of the following: racial or ethnic origin, political opinions, religious beliefs, trade union membership, health, sexuality or sex life, offences and/or convictions. For the purposes of the Act the Data Controller is Sheffield Citizens Advice and Law Centre, operating as Citizens Advice Sheffield. We are regulated by the Information Commissioner’s Office under ICO reference ZA019728 and we will process your personal data in accordance with the law. Full details of our Privacy Policy can be found here

**I give my consent to sensitive personal information being recorded and stored.**

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

Please return this form with your application form:

**By email:** volunteering@citizensadvicesheffield.org.uk

**By post:** Volunteer Applications, Citizens Advice Sheffield, 2nd Floor, Furnival House, 48 Furnival Gate, Sheffield S1 4QP